

9350 E Cactus Road  
Scottsdale, AZ 85260  
480.661.1930 Fax: 480.314-7306  
Email: [admin@casypreschool.com](mailto:admin@casypreschool.com)

## C.A.S.Y. PRESCHOOL

# OPEN ENROLLMENT 2012 - 2013 REGISTRATION

**Please print clearly**

Name of Student \_\_\_\_\_ Male/Female Birthdate \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_, AZ Zip \_\_\_\_\_  
Mother/Guardian Name \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_  
Mother/Guardian Occupation \_\_\_\_\_ Mother/Guardian Email \_\_\_\_\_  
Father/Guardian Name \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_  
Father/Guardian Occupation \_\_\_\_\_ Father/Guardian Email \_\_\_\_\_  
Married / Separated / Divorced / Single (please circle one)  
Siblings \_\_\_\_\_  
Allergies of Child \_\_\_\_\_  
Doctor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

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**ALL FEES ARE NON-REFUNDABLE**

REGISTRATION FEE: **DUE UPON  
REGISTRATION**

DEPOSIT/PLACEMENT FEE: Equal to one month's A.M.  
tuition applied to May 2013.

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I give permission for C.A.S.Y. School to give my phone number to other C.A.S.Y. parents to be used for school activities. Yes \_\_\_\_\_ No \_\_\_\_\_  
I give permission for C.A.S.Y. School to give my email address to other C.A.S.Y. parents to be used for school activities. Yes \_\_\_\_\_ No \_\_\_\_\_  
I give permission for C.A.S.Y. School to place a photograph or video of my child on the CASY Facebook page. Yes \_\_\_\_\_ No \_\_\_\_\_  
My child's photo may be used in newspaper, magazine articles or brochures as a C.A.S.Y. student.. Yes \_\_\_\_\_ No \_\_\_\_\_  
My child's photo may be used in e-mails only to other CASY families. Yes \_\_\_\_\_ No \_\_\_\_\_

**To enroll your child, you must complete the registration form and pay the annual non-refundable registration and deposit/placement fee.** The Deposit/Placement Fee is equal to one month's A.M. tuition for each child. At C.A.S.Y.'s discretion, enrollment may be **terminated** should full **Deposit/Placement Fee not** be received by **May 4, 2012**.

The completed Immunizations Records must be faxed to us as soon as possible to complete your registration. Our fax number is 480-314-7306.

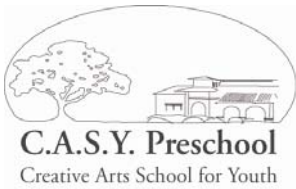
C.A.S.Y. reserves the right to cancel any class due to insufficient registration. Teacher requests may not be honored.

\*Registration fee is non-refundable unless student has **not** been accepted by C.A.S.Y.

\*\*One month's notice is required, in writing, for withdrawal from any of the programs. No financial adjustment will be made for end-of-the-semester and August/September withdrawals (August, September, December or May). You must notify the office in writing if you plan to withdraw at any time of the year. It is not sufficient to notify the teacher.

I have received a copy of the C.A.S.Y. Handbook and the Tuition Procedures and I understand the policies including payment of fees and withdrawal.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



## **C.A.S.Y. PRESCHOOL 2012 - 2013**

### **MONTHLY TUITION**

#### **MONTHLY MORNING RATES AND HOURS:**

M – F	\$533.00	Mornings through 11:30 a.m.
MWF	\$418.00	Mornings through 11:30 a.m.
T/TH	\$276.00	Mornings through 11:30 a.m.
OPK M - TH	\$605.00	8:45 a.m. – 1:00 p.m.
OPK M – F	\$700.00	8:45 a.m. – 1:00 p.m.

Lunch Bunch (11:30 a.m. – 12:30 p.m.), Early Morning Drop Off (7:30 a.m. until class start time), Extended Day (11:30 a.m. – 2:45 p.m.) and Clubhouse (2:45 p.m. – 6:00 p.m.) are also available on a regular schedule or on a drop in basis.

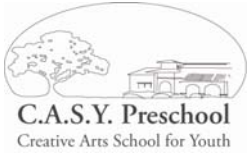
#### **FULL TIME / CLUBHOUSE RATES AND HOURS:**

FULL	\$819.00	7:30 a.m. – 2:45 p.m.
FULL RATE + CLUBHOUSE	\$957.00	7:30 a.m. – 6:00 p.m.
OPK FULL M - TH	\$770.00	8:45 a.m. – 2:45 p.m.
OPK FULL + CLUBHOUSE M - TH	\$870.00	8:45 a.m. – 6:00 p.m.
OPK FULL M - F	\$875.00	8:45 a.m. – 2:45 p.m.
OPK FULL + CLUBHOUSE M - F	\$990.00	8:45 a.m. – 6:00 p.m.

\*Other schedule options and rates are available through our office.

**NON-REFUNDABLE** Registration fees and updated IMMUNIZATIONS are due at registration. Deposit/Placement Fees are due May 4, 2012. The Deposit/Placement Fee is equal to one month's A.M. tuition.

**REGISTRATION FEES:** CASY Families: \$200 1<sup>st</sup> Child/\$100 additional child(ren)  
 New Families: \$300 1<sup>st</sup> Child/\$100 additional child(ren)



**MUST BE RETURNED WITH REGISTRATION**

- An Exemption Form is required for students whose immunizations are not up to date.
- Students with anaphylactic allergies may be denied registration at the discretion of the school.
- C.A.S.Y. does not store or administer medications to students.
- C.A.S.Y. reserves the right to cancel any class due to insufficient registration.

The child's age as of September 1, 2012 indicates which class is age appropriate. We use Sept. 1<sup>st</sup> as a guideline for placement of children. To enter the 18<sup>th</sup> month class, a child must be two by January 1, 2013. To enter the two's class, the child must be two years old by September 1, 2012. Younger students may be accepted on an individual case basis at the discretion of the school. Twos do not need to be potty-trained. All children enrolled in Three's and older classes **MUST BE POTTY-TRAINED.**

**SPECIAL NEEDS:** C.A.S.Y. will attempt to meet the needs of special children. A pre-enrollment conference is required prior to admittance.

\_\_\_\_\_ **Tuition is due by the 1<sup>st</sup> of the month. Payments received after the 3<sup>rd</sup> of the month will result in a**  
Initials **\$35.00 late fee.** Note: If the 3<sup>rd</sup> of the month falls on a weekend, the grace period will be extended until  
12:00 p.m. Monday. **Payments received after the 10<sup>th</sup> of the month will incur an additional \$15.00 fee.**  
Late charges are automatically added to your account by the computer.

\_\_\_\_\_ **A \$40.00 NSF Fee will be charged for all returned Checks.** Note: Future tuition payments must be paid by  
Initials cashier's check, money order or cash.

\_\_\_\_\_ **Students must be picked up promptly at dismissal time.** Students picked up after dismissal time will be  
Initials assessed a late pickup charge of \$10.00 which shall be directly **paid to the teacher** when the child is picked  
up. (Additional fees will be assessed for each 10 minute increment.)

Tuition discounts apply to AM TUITION ONLY: A 10% tuition discount is allowed for second child and 15% for third child from the same family. Discounts apply to Morning Preschool only.

C.A.S.Y. PRESCHOOL carries liability insurance as required by state regulations.

Election of Payment: Check only one.  Electronic Funds Transfer  
 I Decline Electronic Transfer

\*Please complete the attached Tuition Express Electronic Funds Transfer Authorization, including a VOIDED check.

**I have read and accept the Tuition and Payment Procedures.**

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

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